

**MINUTES OF THE MEETING OF THE SERVICE DELIVERY COMMITTEE HELD AT CIVIC SUITE 2, BROCKS HILL COUNCIL OFFICES, WASHBROOK LANE, OADBY, LEICESTER, LE2 5JJ ON TUESDAY, 5 SEPTEMBER 2023 COMMENCING AT 7.00 PM**

**PRESENT**

G A Boulter                      Chair  
F S Broadley                      Vice-Chair



**Meeting ID: 2534**

**COUNCILLORS**

R H Adams  
N Alam  
S S Athwal  
L A Bentley  
J K Chohan  
H E Darling  
C S Gore  
S Z Haq  
P Joshi  
J Kaufman  
K J Loydall  
C J R Martin

**OFFICERS IN ATTENDANCE**

S J Ball	Legal & Democratic Services Manager / Deputy Monitoring Officer
B Bull	Head of Finance / Section 151 Officer
C Eyre	Housing Manager
D M Gill	Head of Law & Democracy / Monitoring Officer
T Hatton	Head of Customer Service & Transformation
A Hunt	Democratic & Electoral Services Officer
S Khan	Interim Strategic Director
A Thorpe	Head of Built Environment

**8. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillors L M Broadley and F S Ghattoraya.

**9. APPOINTMENT OF SUBSTITUTES**

Councillor P V Johsi substituted for Councillor F K S Ghattoraya.

**10. DECLARATIONS OF INTEREST**

None.

**11. MINUTES OF THE PREVIOUS MEETING**

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The minutes of the previous meeting held on 13 June 2023 be taken as read, confirmed and signed.**

**12. ACTION LIST ARISING FROM THE PREVIOUS MEETING**

The Housing Manager provided an update on an action arising from the previous meeting to benchmark what the Council is paying for replacement bathroom and kitchens to what has been paid in the past and also to benchmark the costs for the clearance of void properties with the past. The written response is provided below:

An exercise was completed in which the Housing Teams procured and non-procured contractors were asked to provide a financial estimate to carry out work on a void property. The total value of the void works was approximately £7,000 with the procured contractor providing a quote to complete the works which was 1.23% (£86) more expensive than a non-procured contractor. As a result, there is no significant cost issues between the newly appointed void contractor and contractors previously used for void property work.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The action list from the previous meeting held on 13 June 2023 be noted.**

**13. PETITIONS AND DEPUTATIONS**

None.

**14. SOCIAL HOUSING DECARBONISATION FUND (2023-2025)**

The Committee gave consideration to the report (as set out on pages 7 – 10 of the agenda reports pack), which outlined the approved Social Housing Decarbonisation Fund project to be undertaken between April 2023 to September 2025.

By general affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The content of the report be noted.**

**15. CORPORATE PERFORMANCE UPDATE (Q1 2023/24)**

The Committee gave consideration to the report and appendices (as set out on pages 11 - 59 of the agenda reports pack), which asked it to note the update on the progress made during Quarter 1 of the 2023/24 Financial Year towards achieving the priorities of the Oadby and Wigston Borough Council's Strategic Objectives, as agreed in the Corporate Plan 2019 - 2024.

Councillor J Kaufman left the meeting at 9:00pm and re-entered at 9:02pm.

Councillor R H Adams left the meeting at 9:03pm and re-entered at 9:05pm.

By general affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The content of the report and appendices be noted.**

**THE MEETING CLOSED AT 9.16 pm**